



### GRAPHIC DESIGNER

<b>Professional Fees &amp; Dues</b>	
Conferences & Ticketed Professional Events	
Affiliations (AIGA, AAF, co-ops)	
Other:	

<b>Continuing Education</b>	
Correspondence Course Fees	
Course Registration	
Materials & Supplies	
Seminar Fees	
Books (Educational/Inspirational Publications)	
Tuition	
Other:	

<b>Auto Travel</b>	
Business Meetings (miles)	
Continuing Education (Miles)	
Job Seeking (miles)	
Out-of-Town Business Trips (miles)	
Parking Fees	
Purchasing & Job Supplies & Materials (miles)	
Toll Fees	
Other:	

<b>Out-Of-Town Travel</b>	
Airfare	
Bridge & Highway Tolls	
Conference Fees	
Car Rental	
Gratuity	
Laundry	
Lodging (not including meals)	
Meals	
Parking	
Telephone Calls (including home)	
Transportation	
Other:	

<b>Telephone</b>	
Telephone	
Cellular	
Fax Machine	
Internet Expenses	
Other:	

<b>Supplies &amp; Expenses</b>	
Website Hosting	
Domain Registration	
Typekit	
Development/Maintenance	
Microhelp	
Competition Submissions	
Food/Drink for an "Open Studio" or Meet & Greet	
Prototyping and Production	
Pens, Pencils, Paper, Scissors	
Sketchbooks	
Art Supplies	
Camera Lenses & Photo Equipment	
Goods and Tools	
Online Services (Dribbble, Flickr, Evernote)	
Computers	
External Hard Drives	
Online Backups	
Adobe Creative Suite (or Upgrades, Add-on)	
Font Management Software	
Code Editors, FTP, Parallels, Office	
Fonts	
Stock Photos	
Drawing Tablets (Wacom)	
Pantone Color Matching Guides	
Mobile Apps	
Other:	

<b>Promotional Expenses</b>	
Advertising/Branding	
Business Cards	
Thank You Gifts	
Other:	

<b>Miscellaneous Expenses</b>	
Rent (studio, office, or business use of home)	
Health Insurance	
Employees/Contractors	
Filing Fees	
Tax Preparation	
Legal Counsel	
Trade Magazine Subscriptions	
Netflix or Cable (Studying/Researching)	
Other:	