



CLERGY

Parsonage Allowance	
Housing Allowance Received	
Insurance – Home	
Internet – Home	
Rent – Home	
Repairs – Home	
Taxes – Home	
Utilities - Home	
Other:	

Continuing Education	
Correspondence Course Fees	
Course Registration	
Materials & Supplies	
Photocopy Expenses	
Reference Materials	
Seminar Fees	
Textbooks	
Other:	

Auto Travel	
Education (miles)	
Funerals (miles)	
Infirmery / Hospital Visits (miles)	
Out-of-Town Travel (miles)	
Outings – Congregation (miles)	
Parishioner Meetings (miles)	
Toll Fees	
Weddings (miles)	
Other:	

Out-Of-Town Travel	
Airfare, Train, Bus	
Bridge & Highway Tolls	
Car Rental	
Gratuity	
Laundry	
Lodging (not including meals)	
Meals	
Parking	
Telephone Calls (including home)	
Transportation	
Other:	

Equipment Purchases	
Answering Machine	
Calculator	
Copy Machine	
Fax Machine	
Telephone	
Other:	

Supplies & Expenses	
Books – Religious	
Books – Theology	
Business Cards	
Clerical Service	
Entertainment (enter 100% of expense)	
Greeting Cards	
Insurance – Business	
Legal & Professional Services	
Map Books	
Office Supplies	
Photocopy Expenses	
Postage	
Religious Music	
Software – Appointment/Calendar	
Software – Theological	
Software – Word Processing	
Telephone Book	
Vestments	
Vestments - Cleaning	
Vestments – Repair	
Other:	

Telephone	
Cellular	
Fax Machine	
Pay Phone	
Toll Calls	
Other:	

Miscellaneous Expenses	
Business & Professional Associations	
Professional Subscriptions	
Other:	